

Canon McMillan School District

Safety Meeting Minutes

Wednesday, June 8, 2011

12:00 p.m.

I. Call to Order

The meeting was called to order by Mr. McCrory at 12:15 p.m.

II. Roll Call

Donna Barca
Michael Daniels
Karen Dorgan

Randy Huddart
Steve Lucas
Joni Mansmann

Jon McCrory

III. Review/Approval of Last Meeting's Minutes

Minutes from May, 2011 were approved.

IV. Chairperson's Report

V. Old Business

Mr. Lucas updated the committee regarding the work orders derived from the Hills Hendersonville walkthrough. All have been completed, except for the safety glass for the food warmer counter, which is on order.

Mrs. Mansmann states she is writing for some grants for new cafeteria equipment. The items needed include a food warmer station for First Street School.

VI. New Business

Nomination of Chair for 2011-12 school year: Mr. Scott Chambers was nominated as Chair and Mr. Lucas was nominated as Co-Chair by Mrs. Mansmann, and was seconded by Mrs. Barca.

Mr. McCrory nominated Mrs. Barca the committee secretary and seconded by Mr. Huddart.

The composition of 2011-12 Committee was tabled until the July meeting.

The meeting schedule for 2011-12 was tabled until the July meeting.

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Review of Mr. Mansfield's email regarding the Transportation Department's Safety Meeting was tabled until July's meeting.

Mrs. Barca reviewed Work Related Incident reports filed since the last meeting.

There were no entries submitted online in the "suggestion box." Oversight of suggestion box entries will be transferred to Mr. Chambers.

The next meeting will be held on Wednesday, July 19, 2011.

VII. Adjournment

The meeting was adjourned at 12:40 p.m.