

Canon McMillan School District

Safety Meeting Minutes

Thursday, April 15, 2010

1:00 p.m.

Support Facility

I. Call to Order

The meeting was called to order by Mr. McCrory at 1:14 p.m.

II. Roll Call

Donna Barca
Shelley Brose
Dave Brown
Linda Camerson

Scott Chambers
Michael Daniels
Karen Dorgan
Randy Huddart

Cindy Karner
Jon McCrory
Cheri Ochiuto

III. Review/Approval of Last Meeting's Minutes

Minutes from the 3/18/10 meeting at Central Office were reviewed, approval is noted. There we no major concerns there.

IV. Chairperson's Report

A letter will be sent requesting committee volunteers for next school year.

June's meeting will be held as a luncheon/meeting. Jon states the luncheon is to show appreciation to our members for their continued work and participation with the Safety Committee.

V. New Business

Review of Work Related Incidents since the last meeting, we had 3 reported incidents. .

[Walk-Through]

The HANDS application/report has been submitted and approved for the next school year.

Discussion: An Access Control system will be installed for the High School, Middle School, Both Intermediate Buildings and South Central Elementary and will be on line before the end of this school year. New parking permits and I.D. cards will be issued to employees (except for the itinerant teachers/staff). The other buildings' systems will be implemented next year.

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Linda requests permission to conduct a safety meeting for the cafeteria employees beginning next school year. No permission issued - pending review and approval with the business manager.

Donna stated there have been issues with littering and vandalism at Central Office/Stadium grounds area. Signs were ordered by Maintenance to post "No Loitering".

Cheri asked about the radio interference problems. Randy is having all radios re-calibrated for the building custodial/maintenance staff. They will be on their own frequency which will eliminate future interference with the driver's radios.

Cindy suggested that for next year's member training we include a couple of custodians who work the 11 – 7 p.m. shift. This would help to have alternates to keep a quorum.

The next meeting will be held at the Support Facility on April 15, 2010 at 1:00 p.m.

VI. Adjournment

The meeting was adjourned at 2:05 p.m.