

Canon McMillan School District

Safety Meeting Minutes

Thursday, January 20, 2011

9:30 a.m.

South Central Elementary School

I. Call to Order

The meeting was called to order by Mr. McCrory at 9:30 a.m.

II. Roll Call

Amy Altieri

Jenny Auman

Donna Barca

Scott Chambers

Michael Daniels

Vince DiMenno

Karen Dorgan

Randy Huddart

Cindy Karner

Steve Lucas

Jonn Mansfield

Joni Mansmann

Jon McCrory

Joanna McCullough

Melissa Schad

III. Review/Approval of Last Meeting's Minutes

Minutes from December, 2010 were reviewed and approved.

IV. Chairperson's Report

Mr. Vince DiMenno was introduced by Mr. McCrory. He is a Risk Control Consultant with the PMA Group and will be assisting the District. Ms. Lisa Rosenbusch has moved on to a different assignment with PMA Group.

V. Old Business

Suggestion box entries: A request was made to Mr. McCrory for more "wet floor" signs at Cecil Elementary. This was taken care of right away.

Mr. McCrory recognized a need for a step ladder outside of the Art Room at the High School. He approached Mr. Helinski with his concerns. Mr. Helinski has placed an order for a 3 foot step ladder with wheels for the Art Department's use when updating the bulletin boards.

Physician's Panel: Mrs. Mansmann asked Mr. DiMenno to meet soon regarding assistance with creating a panel of physicians.

Canonsburg Middle School: Mr. Mansfield submitted a report to the Committee regarding the traffic issue at Canonsburg Middle School. Mr. Mansfield has observed during school arrival and dismissal times and, as yet, there has not been a police presence. A meeting is scheduled for January 25th with the Police Chief and Safety Committee members to again request police presence. {Discussion regarding the upcoming meeting.}

VI. New Business

Review of new work related incidents filed with PMA group. There were six work related incident reports filed with PMA this month. None have resulted in lost time claims.

An issue was raised concerning event parking at Cecil Intermediate School, as to whether emergency vehicles are able to get through in the event of an emergency at the school. In preparation for building events, Mr. Chambers has orange cones placed along the drive; creating a "no parking" lane to be sure the emergency vehicles would have access.

For safety and security reasons, the Administration Building doors have been fitted with a lock and doorbell. A camera is part of the door bell/intercom. A visitor must be let in by the receptionist.

It's noted that South Central outdoor steps leading to the parking lot are slippery and have no hand railing.

Mr. Chambers shared information with the committee about kilns. Kilns are used in some of the art rooms. They should be inspected annually to insure no toxic fumes are escaping from the firing process. Mr. Lucas added the gas kilns are of more concern, as the electric ones are different.

Mr. DiMenno states his goal is to offer guidance for the committee. He gave an overview of how the district is doing by comparison to other school districts. We are doing very well given the district's size.

Mrs. Mansmann noted that Mr. Huddart has been replacing older equipment with new to help avoid injuries.

**Building Walk Through*

The next meeting will be held at North Strabane Intermediate School on Thursday, February 17, 2011.

VII. Adjournment

The meeting was adjourned at 10:30 a.m.