

# Canon-McMillan School District

## Guidelines for Using an Academic Social Network

When posting comments to a teacher's Wikispace or blog, you must adhere to the following guidelines:

- **DO NOT** give out personal information about yourself. Do not use first and last names of your peers, teachers, administrators, family members, (including yourself), places, addresses (streets or emails), phone numbers etc. when posting to a Wikispace. Your teacher will be using a "Private" Wikispace, but Internet safety rules must still be followed. *Username*s will be created for each student by the teacher. *Username*s will include the student's last name or first name only for assessment purposes. A student's full name will not be used.
- Use school- appropriate language. Inappropriate includes but is not limited to: slang, vulgar language, derogatory comments, obscene comments, swearing etc.
- Write with appropriate grammar in mind without "text" slang or abbreviations. You should use complete sentences; all responses are to be written using conventional English. Posting and responding to discussions will help strengthen skills associated to the writing process.
- When you disagree with someone, do it in a polite, respectful and constructive manner. Talk about topics, not people. CyberBullying is unacceptable and will constitute discipline action.
- Always focus on the learning topic presented by the teacher. This is not a forum to digitally socialize with your peers about items outside of the learning topic. Do not use the profile link to message to your peers.
- Wikispaces should represent authentic learning experiences. References from the internet **MUST** be cited. Plagiarism is unacceptable.

The teacher is the administrator of his/her Wikispace or blog. This means--

If you write/post something inappropriate, the teacher will delete the entire comment, without discussion and you will receive an alternative assignment.

The teacher has the right to make comments within your posts, pointing out positive or negative aspects in a constructive manner. The teacher might comment on your ideas to provide feedback. Conversely, the teacher might comment on what your post is lacking and how to go about strengthening your response. The overall purpose in doing either of these is to facilitate learning and further your experiences with the learning topic.