

**CANON-McMILLAN SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR SCHOOL BOARD MEETING**  
**SEPTEMBER 15, 2003**

The Canon-McMillan Regular School Board Meeting was called to order at 7:15 P.M. by the President, Mr. Pihakis, in the administration building, located at One North Jefferson Avenue, Canonsburg, PA.

The meeting opened with the Pledge of Allegiance to the Flag.

**Roll Call**

Roll call was taken.

Mr. Arista	P	Mr. Affinito	A	Mr. Pintar	P
Mr. Pihakis	P	Mr. Yorke	P	Mr. Bowman	P
Ms. Link	P	Mr. Fullgraf	P	Mr. Romano	P

In addition to Board Members, the following non-members were present:

Mr. Eugene Buchleitner, Superintendent  
Dr. Helen McCracken, Assistant to the Superintendent  
Mr. N. Glenn Mamula, Business Manager  
Mr. W. Lee Schafer, Director of Support Services  
Ms. Linda Kappel, Federal Coordinator  
Mr. Francis DiSalle, Solicitor  
Ms. Sharon Avbel, Board Secretary

**Agenda Approval**

Mr. Arista made a motion, seconded by Mr. Romano to approve the agenda.

The motion carried unanimously.

**Presentation**

Linda Nichols, principal of Canonsburg Middle School, introduced David Baker who for the second year in a row was a winner at the National TSA Competition in Orlando, Florida. She also informed the Board that \$16,000 had been raised on David's behalf for the TSA. Mr. Pihakis presented David with a plaque.

**Items for Consideration**

Ms. Link made a motion, seconded by Mr. Yorke that the Board accept the following minutes, the treasurer's report, the wage tax reports, and correspondence:

Regular Meeting of the Board, August 18, 2003  
Committee Meeting of the Board, September 8, 2003  
Pre-Board Agenda Meeting, September 8, 2003

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WAGE TAX REPORTS FOR AUGUST, 2003	Current Collections	Year to Date	Budgeted 2002-03	Percent of Expected
Canonsburg Borough	\$54,891.78	\$54,891.78	\$332,455	16.5%
North Strabane Township	143,516.30	143,516.30	1,150,795	12.5%
Cecil Township	106,756.99	106,756.99	1,074,075	9.9%

The motion carried unanimously.

### **Bills for Ratification and Approval**

Mr. Bowman made a motion, seconded by Mr. Romano that the Board ratify and approve the following bills:

For Ratification:

FOR JUNE, 2003

General Fund	\$73,468.55
Cafeteria Fund	79.30

FOR AUGUST, 2003

General Fund	\$2,294,196.27
Athletic Fund	2,432.46
Construction Fund	94,351.54

For Approval:

FOR SEPTEMBER, 2003

General Fund	\$374,768.49
Construction Fund	3,197,554.35

The motion carried unanimously.

### **Solicitor's Report**

Mr. DiSalle stated that he had nothing to report.

### **Committee Reports**

Mr. Arista reported that one of the teachers at the Alternative School retired and was replaced with a W&J graduate.

Mr. Yorke, Intermediate Unit 1 representative, reported that if a district must take a loan due to the budget not being resolved, the state will pay the interest. Mr. Yorke also stated that Representative Lescovitz has a proposal.

### **Citizens Speak**

The following citizens addressed the Board:

Lou Paonessa                      7 Timbercrest, Cecil                      Class Size Policy

Mr. Pihakis stated that Mr. Buchleitner is authorized to start looking at redistricting

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and the policy.

Tammy Underwood	144 Stonegate Drive, McMurray	Bussing
Tom Zombek	166 McConnell Road, Canonsburg	Bussing
Ben Coleman	72 Maple Street, Muse	Land Development

## ***SUPERINTENDENT'S REPORT***

### **Resignations**

Ms. Link made a motion, seconded by Mr. Yorke that the Board accept the following resignations:

1. the resignation of Courtney Courie from her elementary teaching position effective August 19, 2003, for the purpose of accepting other employment.
2. the resignation of newly hired librarian Lori Butler.
3. the resignation of Dennis Galloway from his high school teaching position effective December 26, 2003, for the purpose of retirement.

The motion carried unanimously.

### **Appointments**

Mr. Yorke made a motion, seconded by Ms. Link that the Board approve the following appointments:

1. approve the following professional personnel at the contracted rate, effective August 27, 2003:

Marla Kuhn	2nd grade teacher at Cecil Elementary
Jamie Helbling	4th grade teacher at First Street Elementary
Kelly Meyers	4th grade teacher at Muse Elementary
2. appoint the following as permanent substitute teachers with salary and benefits per Procedure IV-7:

Theresa Beistel	for 3rd grade at Borland Manor Elementary, full year, effective August 27, 2003
Heather Hagerman	for 1st grade at Muse Elementary, full year, effective August 27, 2003
Jessica Edgar	for 1st grade at Wylandville Elementary, full year, effective August 27, 2003
Beth Durko	for kindergarten at South Central Elementary, full year, ½ day position, effective September 8, 2003
3. appoint the following as day to day long term substitutes for the first semester of the 2003-04 school year:

Stacie Scheidler	Kelly Landy
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4. appoint the following as mentors for the 2003-04 school year:

Madelyn Sellers	for Melissa Homer
Christina Pihou	for Marla Kuhn

Allison Willott	for Christine Ponce
Jeanna Hodges	for Miriam Kramer
Debbie DeMarco	for Lori Anthony
Jill Shook	for Jamie Helbling
Uneva Pierce	for Heather Hagerman
Jennifer Rankin	for Kelly Meyers
Amanda Kyle	for James Hughey
Joe McGarry	for Nathan Bernosky
Mary Ellen Egbert	for Vince Faith
Scott Dille	for Chris Nairn
Martha Burr	for Lori Peterman
Kelly Domske	for Jade Greene
Kim Gillis	for C. J. Carney
Mike Morris	for Matt Heirendt
Jamie Gmitter	for Matt Todaro
Barry Charriere	for Natalie Petro
Laurie Rigby	for Theresa Beistel
Kelly Pampalone	for Colleen Dunn
Carol Beighle	for Tiffany Bushko
Sally Gulla	for Beth Durko
Janet Jones	for Jessica Edgar
Kim Aul	for Kristin Zora
Phyllis Bednar	for Stephanie Miller
Gary Bennett	for Karley Rossi
Colleen Yarbrough	for Cherry Damasco
Bonnie Raspanti	for Kelly Sautel
Linda Kight	for Jeffrey Jenkins
Dorothy Baker	for Stacie Kanai
Linda Richardson	for Charlene Rinehart
Michelle Heiser	for Katherine McGuire
Courtney Laskowski	for Bethany Schrag
Shelly Brose	for Vicki Skraitz
Martha Burr	for Julie Bird

5. increase the hours of the following cafeteria workers:

Paula Golden	from 6 hrs. to 6 ½ hours at Cecil Intermediate
Sandra Hill	from 6 hrs. to 6 ½ hours at North Strabane Intermediate
Sandra DeBlasio	from 4 ¾ hrs. to 5 hours at Cecil Intermediate
Jamie McNurlen	from 3 ¼ hrs. to 6 hours at Canonsburg Middle
Donna Maceiko	from 4 hrs. to 4 ¾ hours at the High School
Charlotte Masco	from 4 ¾ hrs. to 5 hours at South Central Elementary
Kim Camerson	from 3 ¾ hrs. to 4 ¾ hours at the High School
Debra Dubina	from 3 ½ hrs. to 4 hours at the High School
Beth McElhaney	from 3 hrs. to 3 ½ hours at the High School
Christine Imhoff	from 2 ¼ hrs. to 3 ¼ hours at Muse Elementary

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Amy Collins from 2 hrs. to 3 ½ hours at North Strabane Intermediate  
Diane Wolford from 2 ¼ hrs. to 3 hours at Borland Manor Elementary  
Karen Gaston from 2 hrs. to 2 ¼ hours at Cecil Elementary  
Joy Cheslock from 2 hrs. to 2 ½ hours at North Strabane Intermediate

6. increase the salary of the following aides based on their new aide category:
  - Erla Bucci from instructional aide to special education aide at Borland Manor
  - Amy Emma from instructional aide to special education aide at Hills-Hendersonville
  - Joanne Gerlach from instructional aide to ½ Title I and ½ special education aide at First Street
  - Marsha Holmes from instructional aide to special education aide at First Street
  - Pamela Jox from instructional aide to special education aide at South Central
  - Kimberly Wherry from instructional aide to dedicated special education aide at Cecil Intermediate
  
7. change the status of the following custodians:
  - Missy Matthews from a temporary 8 hour custodian at the High School to an 8 hour custodian at the High School, effective September 8, 2003
  - Robert Wojuzak from a 4 hour custodian at Canonsburg Middle School to a temporary 8 hour custodian at Canonsburg Middle School, effective September 8, 2003
  
8. appoint Dwayne Homa under 24 P.S. 13-1341 as school attendance officer. This will be made part of the High School assistant principal's job description.
  
9. approve the following extra-curricular positions at the contracted rate:

Melissa Bellino	Junior Class Sponsor	\$ 883
Melissa Bellino	Ski Club Sponsor	\$ 353
Kelly Domske	National Jr. Honor Society Sponsor	\$ 353
Michelle Morgan	Girls' Ass't. Middle School Soccer Coach	\$1,049
Linda Hulsey	Music Department Chairperson	\$ 900
  
10. approve the Addendum to the Professional and Support Staff Substitute List, dated September, 2003-R.

The motion carried unanimously.

### **Change Orders and Construction Change Directives**

Mr. Bowman made a motion, seconded by Mr. Arista that the Board approve the following change orders for the Cecil Intermediate School project:

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1. change order request #26C from Nello Construction in the amount of \$3,714.85 to add 215 linear feet of guide rail along school entry drive and restoration of chain link fence.
2. change order request #27C from Nello Construction in the amount of \$3,015.15 to dismantle and rework duct and relocate exhaust fans.
3. change order request #28C from Nello Construction in the amount of \$993.53 to add two disconnect switches for motorized gym seating.
4. change order request #29C from Nello Construction in the amount of \$1,350.39 for additional circuit for stage lighting and reworking circuitry already installed for stage accessories.
5. change order request #30C from Nello Construction in the not to exceed amount of \$900.00 to remove combination locks at lockers and replace punch out with escutcheon plate.

and approve the following change orders for North Strabane Intermediate School:

1. change order request #24N from RYCON Construction in the amount of \$992.00 to add two disconnect switches for motorized gym seating.
2. change order request #25N from RYCON Construction in the amount of \$1,000.00 to revise/extend handrail at stair to meet code requirements.
3. change order request #26N from RYCON Construction in the amount of \$2,652.00 for additional lettering on site sign.

The following construction change directives have been initiated:

1. construction change directive CCD-G7 for North Strabane Intermediate to revise top of manhole "S-7" elevation and to revise top of storm inlet I-10 and revise pavement.
2. construction change directive CCD-G6 for North Strabane Intermediate to provide a grounding busbar in the data room located on the backboard adjacent to the telephone D-marc location.

The motion carried unanimously.

#### **Xerox Global Services, Inc.**

Mr. Romano made a motion, seconded by Mr. Arista that the Board approve Xerox Global Services, Inc. for Network Definition and Assessment Services.

The motion carried unanimously.

#### **Textbook Approval**

Ms. Link made a motion, seconded by Mr. Fullgraf that the Board approve the following textbooks:

for AP Biology – Biology, Sixth Edition by Solomon, Berg, and Martin, Thomson Learning, 2002.

for Forensic Science – Criminalistics: An Introduction to Forensic Science, Eighth Edition by Richard Saferstein, Prentice Hall, 2003.

The motion carried unanimously.

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**Auditor Approval**

Mr. Bowman made a motion, seconded by Mr. Arista that the Board reappoint Cypher & Cypher for auditing services for the years ending 2003, 2004, and 2005.

Mr. Pintar suggested that someone else look at the books.

On a roll call vote the motion failed with Mr. Arista, Mr. Yorke, Mr. Bowman, and Mr. Pihakis voting aye and Mr. Romano, Mr. Pintar, Ms. Link, and Mr. Fullgraf voting nay.

Ms. Link made a motion, seconded by Mr. Fullgraf that the Board reappoint Cypher & Cypher for auditing services for the year ending 2003.

On a roll call vote the motion failed with Mr. Romano, Mr. Pintar, Ms. Link, and Mr. Fullgraf voting aye and Mr. Arista, Mr. Yorke, Mr. Bowman, and Mr. Pihakis voting nay.

**Contracted Carriers**

Mr. Fullgraf made a motion, seconded by Mr. Bowman that the Board approve the following contracted carriers for the 2003-04 school year:

Grosso	Wesley Academy	\$60.00/day
Matthews Bus Co.	Borland Manor	75.00
Matthews Bus Co.	Bradley Center South	145.00
Matthews Bus Co.	Canon-McMillan High School	100.00
Matthews Bus Co.	Canonsburg Middle School	140.00
Matthews Bus Co.	Central Assembly of God (with Laboratory)	N.C.
Matthews Bus Co.	Central Christian Academy	150.00
Matthews Bus Co.	Chartiers-Houston High School	50.00
Matthews Bus Co.	DePaul Institute (with The Childrens)	N.C.
Matthews Bus Co.	First Street Elementary School	50.00
Matthews Bus Co.	Hills-Hendersonville Elementary	55.00
Matthews Bus Co.	K.D. Tillotson School (with Seton)	25.00
Matthews Bus Co.	Laboratory School	165.00
Matthews Bus Co.	Pace School - Pgh.	215.00
Matthews Bus Co.	Pathfinder School	175.00
Matthews Bus Co.	Pressley Ridge/Brightwood	205.00
Matthews Bus Co.	Seton-LaSalle High School	85.00
Matthews Bus Co.	St. Margaret of Scotland Catholic	80.00
Matthews Bus Co.	St. Germaine School	65.00
Matthews Bus Co.	St. Louise DeMarillac School	165.00
Matthews Bus Co.	St. Patrick's School (2 vehicles)	200.00
Matthews Bus Co.	The Children's Institute	200.00
Matthews Bus Co.	Three Hierarchs Eastern Orthodox School	65.00
Matthews Bus Co.	Trinity South School	75.00
Matthews Bus Co.	Western PA School for the Deaf	85.00
Matthews Bus Co.	Washington Park School	105.00
Matthews Bus Co.	Watson Institute & Education Center	140.00
Matthews Bus Co.	Waynesburg TES program	160.00
G.G. & C. Bus Co.	Western PA School for the Blind	259.42
D. & W. Bus Co.	Trinity East School	70.00
D. & W. Bus Co.	Trinity West Elementary School	110.00

The motion carried unanimously.

**Information**

1. The dedication for the High School will be held on Sunday, October 19, 2003.
2. Mr. Buchleitner reminded the Board of their policy 2110 regarding amending the agenda.

**Other**

1. Mr. Fullgraf made a motion to amend policy 5309 from 30 to 28 students for fourth grade.  
Mr. Fullgraf was informed that this matter could not be voted on at tonight's meeting since it was not on the agenda and the agenda was not amended to include this item at the beginning of the meeting.

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Mr. Yorke stated that if there would be a special meeting that the Class Size Policy and Mr. Coleman's request be on the agenda.

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2. A special meeting of the Board will be held on Thursday, September 18, 2003, at 6:30 PM regarding the proposed revision to the class size policy.

**Adjournment**

Mr. Pihakis adjourned the meeting at 8:55 P.M.

*Sharon L. Avbel*

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Secretary