

**CANON-McMILLAN SCHOOL DISTRICT  
MINUTES OF THE REGULAR SCHOOL BOARD MEETING  
MAY 21, 2007**

The Canon-McMillan Regular School Board Meeting was called to order at 7:02 P.M. by the President, Mr. Cianelli, at the Canon-McMillan Administration Building, 1 North Jefferson Avenue, Canonsburg, PA.

The meeting opened with the Pledge of Allegiance to the Flag.

**Roll Call**

Roll call was taken.

Robert Arista	P	Norman Affinito	A	Robert Pintar	A
Kathleen Smith	P	Edward Yorke	P	Nick Cianelli	P
Debbie Link	P	Laura Grossman	P	Jay Romano	A

In addition to Board Members, the following non-members were present:

- Dr. Nick Bayat, Superintendent of Schools
- Dr. Helen McCracken, Assistant to the Superintendent
- Mr. Lee Schafer, Director of Support Services
- Mr. Francis DiSalle, Solicitor
- Ms. Sharon Avbel, Board Secretary
- Ms. Kristen Rheam, Student Representative

**Agenda Approval**

Ms. Smith made a motion, seconded by Mr. Arista to approve the agenda.

The motion carried unanimously.

**Presentation**

Mr. Greg Taranto, middle school principal, and Mr. Ken Schrag, assistant principal, along with their colleagues from the arts department spoke about the "Educating the Whole Child" theme. Teachers Lisa Angle, Maggie Sisson, and Mike Caporizzo addressed visual arts, performing arts, and instrumental music respectively. Some of their students then expressed their thoughts on how art has affected their life and education.

**Items for Consideration**

Mr. Yorke made a motion, seconded by Ms. Smith that the Board accept the following minutes, treasurer's report, wage tax reports, and correspondence:

- Regular Meeting of the Board, April 23, 2007
- Committee Meeting of the Board, April 30, 2007
- Committee Meeting of the Board, May 14, 2007
- Special Meeting of the Board, May 14, 2007
- Pre-Board Agenda Meeting, May 14, 2007

Current	Year to Date	Budgeted	% of
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FOR APRIL, 2007	Collections		2006-07	Expected
Canonsburg Borough	\$144,500.81	\$398,015.23	\$589,780	67.5%
North Strabane Township	160,982.85	830,989.20	1,209,048	68.7%
Cecil Township	298,256.60	810,216.24	1,150,070	70.5%

The motion carried unanimously.

**Bills for Ratification and Approval**

Ms. Link made a motion, seconded by Mr. Arista that the Board ratify and approve the following bills:

For Ratification:

FOR APRIL, 2007

General Fund	\$3,138,429.18
Athletic Fund	780.00
Cafeteria Fund	86,054.00

For Approval:

FOR MAY, 2007

General Fund	\$574,632.92
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The motion carried unanimously.

**Budget Transfers**

Mr. Arista made a motion, seconded by Ms. Smith that the Board approve the following budget transfers:

For April, 2007

Budget Transfers Requiring Board Approval Prior to Transfer  
.....\$2,813

Budget Transfers Requiring Board Ratification Subsequent to Transfer  
....\$4,082

The motion carried unanimously.

**Solicitor's Report**

Mr. DiSalle stated that he had nothing to report.

**Committee Reports**

Mr. Yorke stated that the Intermediate Unit was watching the Highmark Blue Cross and Blue Shield program very carefully; the next meeting at the I.U. will be on May 24<sup>th</sup>.

Ms. Smith invited all board members to the Western Area Career and Technology Center graduation ceremony tomorrow night at Chartiers Houston.

**Student Representative Reports**

The students reported that there will be an Art Show tomorrow, the

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Scholarship Banquet is on Wednesday at the High School, Awards Day is May 30, the Prom is May 31 at the Omni William Penn, June 6 is Class Day and June 7 is Graduation. The Student Council's Caring Foundation fundraiser is finished and was very successful.

**Citizens Speak**

The following citizens addressed the Board:

Paul Setto	622 Promise Lane	Tax increase/Retirement Incentive
Jane McKenery	505 Bluff Street	Retirement Incentive
Jeff Delach	708 Second Street	Retirement Incentive
Roberta Krizner	243 Smithfield Street	Class size policy

**Amending of Agenda**

Ms. Link made a motion, seconded by Mr. Arista to amend the agenda to vote on opening discussion with the Canon-McMillan Education Association regarding the retirement incentive.

The motion failed with Ms. Grossman, Ms. Link and Mr. Arista voting aye, and Mr. Yorke, Ms. Smith and Mr. Cianelli voting nay.

***SUPERINTENDENT'S REPORT***

**Resignations**

Ms. Link made a motion, seconded by Ms. Smith that the Board approve the following resignations:

1. accept the resignation of Richard Shutok from his position as a teacher effective June 11, 2007 for the purpose of retirement. Mr. Shutok has been with the district for 35 years.
2. accept the resignation of Andrew Caliguiri from his position as a high school guidance counselor effective June 30, 2007 for the purpose of retirement. Mr. Caliguiri has worked in the district for 41 years.
3. accept the resignation of N. Glenn Mamula from his position as business manager effective June 30, 2007 for the purpose of retirement and as per the condition of Mr. Mamula's retirement for consultation and transition work for new person to the Business Manager/Director of Business and Finance position.
4. accept the resignation of Karen Beltz from her position as a 6 hour cafeteria worker at Canonsburg Middle School, effective June 8, 2007 for the purpose of retirement.
5. accept the following extra-curricular resignations:

Chad Maggi	Head Middle School Wrestling Coach
Ryan Popovich	Head Middle School Boys Soccer Coach
Tracie Sohyda	Flag Corps Sponsor
Tracie Sohyda	Majorettes Sponsor

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The motion carried unanimously.

## Appointments

Ms. Smith made a motion, seconded by Mr. Arista that the Board approve the following appointments:

1. appoint Jennifer Wojtczak as a permanent substitute elementary teacher for the second semester of the 2006-07 school year with salary and benefits per Procedure IV-7.
2. hire Joni Mansmann as the Director of Business and Finance at an annual salary of \$80,000, effective July 1, 2007, contingent upon the solicitor's review and analysis of the three (3) year contract.
3. change the status of the following personnel:
  - a. Charlotte Zaricki from a 4 hour custodian at the High School to a 4 hour custodian at the Support Facility including salary adjustment as Head Custodian with additional days, effective May 8, 2007.
  - b. Brian Grimes from a 5 hour driver to a 6 1/4 hour driver, effective April 18, 2007.
4. approve the following extra-curricular appointments at the contracted

rate:

Tom Olszewski	Assistant Varsity Football Coach	\$4,553
Lori Hedderman	Head Middle School Cross Country Coach	\$1,809
Jason Gillespie	Ass't. Middle School Cross Country Coach	\$1,241

5. approve the Addendum to the Professional and Support Staff Substitute List, dated May, 2007-R.

The motion carried unanimously.

## Memorandum of Understanding

Ms. Smith made a motion, seconded by Mr. Arista that the Board approve the Memorandum of Understanding with the Canon-McMillan Education Association regarding Elementary University Interns.

The motion carried unanimously.

## Board Policies

Ms. Smith made a motion, seconded by Mr. Arista that the Board approve the PSBA revised policies and the district committee's revisions in Section 600, 700, and 800 of the new Policy Manual, effective with the start of the 2007-08 school year or after completion of the entire Policy Manual. Also, recommend the Board approve Policy 137, Home Education Programs.

The motion carried unanimously.

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**Auditor**

Ms. Link made a motion, seconded by Ms. Smith that the Board renew the appointment of Cypher & Cypher for auditing services for the year ending June 2007 at the same cost as the prior three years.  
The motion carried unanimously.

**Treasurer**

Ms. Link made a motion, seconded by Ms. Smith that the Board appoint Edward Yorke, Jr. as Board Treasurer for the 2007-2008 school year.

The motion carried unanimously.

**Insurance**

Mr. Arista made a motion, seconded by Ms. Smith that the Board approve Robert Simonin's insurance recommendations for the 2007-2008 school year:

Commercial Package (Ace-USA)	\$111,812.
School Leaders Legal Liability(PSBA Ins. Co.)	36,011.
Umbrella Liability (Old Republic)	15,918.
Workers Compensation (Old Republic)	<u>216,024.</u>
TOTAL	\$379,765.

The motion carried unanimously.

**Federal Grant Approval**

Ms. Smith made a motion, seconded by Mr. Arista that the Board approve the Federal Grant applications/contracts for the 2007-2008 school year. The tentative allocation for Title I is \$386,632, Title IIA is \$155,975 and Title V is \$8,146.

The motion carried unanimously.

**Food Service Agreement**

Mr. Arista made a motion, seconded by Ms. Link that the Board approve a one year renewal of the food service agreement with Nutrition, Inc. This would be the fifth year of a five year agreement. This year's budget includes a \$25,140 guarantee.

The motion carried unanimously.

**Architect's Step One of Feasibility Study**

Ms. Smith made a motion, seconded by Ms. Grossman that based on the Buildings and Grounds Committee discussions, the Board authorize the school district's architects of record, Burt Hill, to conduct preliminary review, staff discussions and sketches of the elementary five-school feasibility option along with renovation expansion review and sketches for the high school due to increased student enrollment district-wide. The architects will review with the Board of Education the review analysis and sketches at the September and October Board committee meetings.

The motion carried unanimously.

**Tax Anticipation Note**

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Mr. Arista made a motion, seconded by Ms. Smith that the Board authorize the business manager to pursue a possible Tax Anticipation Note from PNC.

The motion carried unanimously.

**Facility Permit** Ms. Link made a motion, seconded by Ms. Grossman that the Board approve the facility permit for Melissa's Studio of Dance to use the high school auditorium on June 26 and 28, 2007 with rental fees and charges per Policy 1301.

The motion carried unanimously.

**Recognition** The Board recognized the following:

The Canonsburg Middle School Symphonic Band has recently returned from the Grand Nationals in Charlotte, North Carolina. For this Invitational Adjudication the band must receive two prior Superior ratings to attend the festival. Our Symphonic Band earned yet another Superior rating this year and four band members earned the Top Soloist Award. The awards went to Kaley Hayes (flute), Alyssa Neidermeyer (flute), Melissa Harbert (trumpet), and Elisabeth Mahoney (marimba).

For the second year in a row, the Canonsburg Middle School chess club has won the Northern Regional Chess Championship held at Transfiguration School in West Deer School District. To win the club beat 13 other teams and members also won individual trophies. Morgan McMurdy won the 1<sup>st</sup> place trophy in the 525-674 rated category, Lindsey Moore and Brittany Reed tied for top beginner girl, Lennox Holder won the 1<sup>st</sup> place ribbon as best unrated beginner, Alessandro Migliuolo won the 2<sup>nd</sup> place trophy in the 625-849 rated section, Alyssa Yarnall won the 3<sup>rd</sup> place trophy in the 7-12 beginner category, and Brandon Lucot won the 5<sup>th</sup> place trophy in the 7-12 beginner category.

This year's SHASDA award winners were Philip Morgan and Lacey Mechtel. They were recognized at the SHASDA annual conference held at the Hilton Garden Inn in Southpointe on April 28<sup>th</sup>.

**Information** 1. Mr. Cianelli announced that the Canon-McMillan baseball game is on the radio tonight.

**Adjournment** Mr. Cianelli adjourned the meeting at 7:49 P.M. An executive session for personnel followed the meeting.

*Sharon L. Arbel*

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Secretary