

CANON-McMILLAN SCHOOL DISTRICT ANNUAL INFORMATION SHEET

School Board
meeting approval
dates
(please check one)

September

January

June

Student Organization/Athletic Booster/ Parent Organization Fundraising Application

(To be completed yearly)

Date Submitted: _____ School Year: _____

Name of Student/Booster/Parent Organization (circle one): _____

Faculty Sponsor's Name (student groups only): _____

Officers:

President: _____ (Grade: _____) Telephone: _____

Vice President: _____ (Grade: _____) Telephone: _____

Treasurer: _____ (Grade: _____) Telephone: _____

Secretary: _____ (Grade: _____) Telephone: _____

Other Officers: _____

I. INFORMATION SECTION

1. Mandatory copy of Bylaws/Constitution submitted? Yes No

2. Name, Address, and Account Number of Depository: (not applicable to student organizations)

Account Number: _____

3. Mandatory copy of Treasurer's Bond if revenue exceeds \$1000.00? Yes No
(not applicable to student organizations)

4. Proposed monthly meeting dates: _____

II. PROPOSED FUNDRAISING BUDGET OUTLINE

1. Estimated number of students (Athletes) being serviced: _____

2. Projected number of Fundraising Projects to be conducted during the year: _____

Reviewed by: (please check one and sign)

Sponsor/Teacher (Clubs/Band/Chorus) _____ Bldg. Principal _____

Building Principal (PFOs/PTAs/PFAs – K-6) _____

Coach (Sports/Boosters) _____ Athletic Director _____

3. Proposed Fundraising Projects:

Name of Project	Intended Use	Targeted Profit Amount	Specific Project Start Date	Specific Project End Date
1.				
2.				
3.				
4.				
5.				
6.				

4. Estimated total cost for all projects: _____

5. Estimated cost for Banquet (if applicable): _____
 Cost per coach: _____
 Other costs: _____
 Total Banquet: _____

6. Total budget needs for projects, banquets and other (add #4, #5 together)

 Signature of Organization President

 Date

Mandatory copy of Budget attached? Yes No

Mandatory Year End Revenue Detail received? Yes No

OFFICE USE ONLY

Reviewed by Principal(s): _____ Date: _____

Reviewed by Director of Athletics: _____ Date: _____

____ Approved for the _____ School Year

____ Not Approved for the _____ School Year

 Superintendent or Designee

 Date

Approved by Board of Education _____
 Date