

**CANON-McMILLAN SCHOOL DISTRICT
MINUTES OF THE SPECIAL SCHOOL BOARD MEETING
DECEMBER 12, 2011**

The Canon-McMillan Special School Board Meeting was called to order at 7:11 P.M. by the President, Ms. Bowman-Monaco, in the administration building, located at One North Jefferson Avenue, Canonsburg, PA.

Ms. Bowman-Monaco announced that an executive session had been held prior to the meeting regarding matters of litigation. The meeting opened with the Pledge of Allegiance to the Flag.

Roll Call

Roll call was taken.

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| Maureen Helinski | P | Darla Bowman-Monaco | P | Joe Zupancic | P |
| Eric Kline | P | Manuel Pihakis | P | Paul Scarmazzi | P |
| Mark Dopudja | P | Michael Caporizzo | P | Zeffie Carroll | P |

In addition to Board Members, the following non-members were present:

Mr. Michael Daniels, Substitute Superintendent
Ms. Joni Mansmann, Director of Business and Finance
Mr. Mike Lucas, Solicitor
Ms. Sharon Avbel, Board Secretary

Agenda Approval

Mr. Manuel Pihakis made a motion, seconded by Mr. Scarmazzi to approve the agenda.

The motion carried unanimously.

Approval of Board Minutes

Ms. Carroll made a motion, seconded by Mr. Pihakis that the Board approve the following minutes:
Committee Meeting of the Board, November 18, 2011
Regular Meeting of the Board, November 21, 2011
Reorganization Meeting of the Board, December 5, 2011

The motion carried unanimously.

Citizens Speak

No citizens addressed the Board.

Resignations

Mr. Pihakis made a motion, seconded by Mr. Kline that the Board accept the following resignations:

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1. the resignation of Jack Smarslak from his position as middle school teacher effective December 12, 2011.
2. the resignation of Carla Hudson from her position as an autistic support teacher at South Central Elementary effective at the end of the day, December 22, 2011. Ms. Hudson has accepted other employment.
3. the following extra-curricular resignations:
Lauren Paddick assistant varsity girls volleyball coach
Carla Hudson assistant varsity girls basketball coach

The motion carried unanimously.

Appointments

Mr. Pihakis made a motion, seconded by Mr. Kline that the Board approve the following:

1. change the status of Lewis Crouse from a 4 hour custodian at Hills-Hendersonville Elementary to that of an 8 hour head custodian at Cecil Elementary effective December 12, 2011.
2. approve the Addendum to the Professional and Support Staff Substitute List, dated December 2011.

On a roll call vote, the motion carried unanimously.

Library Representatives

Mr. Pihakis made a motion, seconded by Mr. Kline that the Board extend the terms for Barry Charriere and Barbara Sandy as representatives of the Canon-McMillan School District to the Board of Directors for the Canonsburg, Cecil, North Strabane Public Library Association through December 31, 2014.

On a roll call vote, the motion carried unanimously. Mr. Pihakis stated that he would like to see Board members as the representatives the next time.

Tax Index Resolution

Ms. Mansmann shared the draft preliminary budget. She stated that she doesn't have any state or federal data at this point. This draft budget shows that the district will experience a short fall of approximately \$1 million. The administration recommends that if funds are needed to balance the budget, some non-personnel budgetary reductions be taken, or a small portion of the fund balance be used, and if necessary a small tax increase.

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Mr. Pihakis made a motion, seconded by Mr. Kline that the Board approve the following Taxpayer Relief Act Resolution which states that the district shall not raise the rate of any tax for the 2012-2013 school year by more than its index of 2.1%:

RESOLUTION

WHEREAS, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the "Taxpayer Relief Act" (hereinafter "Act 1");

WHEREAS, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

WHEREAS, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

WHEREAS, the Canon-McMillan School District index for the 2012-2013 fiscal year is 2.1%;

WHEREAS, the Canon-McMillan School District Board of Directors has made the decision that it shall not raise the rate of any tax for the support of the Canon-McMillan School District for the 2012-2013 fiscal year by more than its index.

AND NOW, on this 12th day of December, 2011, it is hereby RESOLVED by the Canon-McMillan School District (hereinafter "District") Board of Directors (hereinafter "Board") the following:

1. The Board certifies that it will not increase any school district tax for the 2012-2013 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter "School Code"), 24 P.S. §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or

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equal to the index will be sufficient to balance its final budget of the 2012-2013 fiscal year.

4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.
6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2012-2013 fiscal year.
7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:
 - (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
 - (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.
 - (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

The motion carried unanimously.

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Fundraisers

Mr. Pihakis made a motion, seconded by Mr. Kline that the Board approve the additional fundraisers for the 2011-12 school year.

The motion carried unanimously.

Contracts

Mr. Kline made a motion, seconded by Mr. Pihakis that the Board approve the following contracts:

1. An extension to the agreement with Premier Power Solutions from July 2013 to July 2014 as long as pricing is at or below the current contract pricing.
2. An extension of the supplier agreement with the Hess Corporation for a three year period from September 1, 2012 through August 31, 2015.
3. An extension of the supplier agreement with Equitable Energy for a three year period from September 1, 2012 through August 31, 2015.

Mr. Scarmazzi asked why there were different rates per building and Ms. Mansmann explained that the rates were based on usage. Mr. Kline asked that the district administration explore if we could qualify for demand meters.

On a roll call vote, the motion carried unanimously.

Policies

Mr. Pihakis made a motion, seconded by Mr. Kline that the Board approve the revisions to Policy 121, Field Trips, and Policy 126, Class Size, and approve new Policy 916, Use of District Name, Color, Insignia or Logos.

Mr. Scarmazzi asked if outside contractors need approval before making t-shirts, etc. Mr. Kline stated that a color analysis is being done to define Canon-McMillan's actual colors. Mr. Pihakis stated that the dominant colors must be blue and gold. Mr. Lucas stated that the district can't prohibit a vendor from using other colors, but they wouldn't have district approval.

On a roll call vote, the motion carried unanimously.

Retiring of Football Jersey

Mr. Kline made a motion, seconded by Mr. Pihakis that the Board retire football jersey #86 which was worn by Jeffrey Macerelli.

Mr. Pihakis stated that this request was made by the family of Mr. Macerelli. The motion carried unanimously.

Geophysical Surveys

Mr. Kline made a motion, seconded by Mr. Pihakis that the Board

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approve Dawson Geophysical Company to conduct a 3D geophysical survey for and on behalf of Range Resources on the property at Muse Elementary School and the property at Cecil Intermediate School as per the submitted drawings.

The motion carried unanimously.

Recognition

The Board recognized the following:

Hills-Hendersonville Elementary School received a Highmark Healthy High 5 School Grant in the amount of \$9,400. The grant will be used to supply each classroom with a flat screen TV with a Wii Console set up on a cart with fitness games to encourage students to become more physically fit at the elementary level.

Adjournment

Ms. Bowman-Monaco adjourned the meeting at 7:35 P.M.

Sharon L. Arbel

Board Secretary