

**CANON-McMILLAN SCHOOL DISTRICT
MINUTES OF THE REGULAR SCHOOL BOARD MEETING
SEPTEMBER 19, 2011**

The Canon-McMillan Regular School Board Meeting was called to order at 7:11 P.M. by the Vice-President, Ms. Bowman-Monaco, at the Canon-McMillan Administration Building, 1 North Jefferson Avenue, Canonsburg, PA.

Ms. Bowman-Monaco announced that an executive session had been held prior to the meeting for personnel. The meeting opened with the Pledge of Allegiance to the Flag.

Roll Call

Roll call was taken.

Robert Malwitz	A	Darla Bowman-Monaco	P	Joe Zupancic	P
Zeffie Carroll	A	Manuel Pihakis	P	Paul Scarmazzi	P
Debbie Link	A	Laura Grossman	P	Eric Kline	P

In addition to Board Members, the following non-members were present:

Mr. Michael Daniels, Substitute Superintendent
 Ms. Joni Mansmann, Director of Business and Finance
 Ms. Grace Lani, Director of Curriculum and Instruction
 Mr. Matt Harding, Technology Coordinator
 Mr. Mike Lucas, Solicitor
 Ms. Sharon Avbel, Board Secretary

Agenda Approval

Mr. Pihakis made a motion, seconded by Mr. Kline to amend the agenda to delete the Administrative and Supervisory Personnel Agreement from the agenda.

On a roll call vote, the motion carried unanimously.

Citizens Speak

The following citizens addressed the Board on agenda items:

Tammie Eger	32 Gladden Road, McDonald	Class size
Heather Rehonic	183 McConnell Road, Canonsburg	Class size
Ms. Lani stated that they will attempt to have a teacher by the start of October.		
Kate Stanton	1010 King Edward Drive, McDonald	Teacher
Michele Mastroianni	35 Sunnycrest Drive	Class size

General Items for Consideration

Mr. Pihakis made a motion, seconded by Mr. Kline that the Board approve the following minutes, treasurer's report and wage tax reports:

Regular Meeting of the Board, August 15, 2011
 Committee Meeting of the Board, September 9, 2011
 Pre-Board Agenda Meeting, September 12, 2011

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WAGE TAX REPORT FOR AUGUST, 2011	Current Collections	Year to Date	Budgeted 2010-11	% of Expected
Canonsburg Borough	\$ -	\$685,706.24	\$360,000	190.5%
North Strabane Township	188,680.42	1,716,168.53	1,440,000	119.2%
Cecil Township	244,691.17	1,628,835.65	1,300,000	125.3%

The motion carried unanimously.

Bills for Ratification and Approval

Mr. Kline made a motion, seconded by Mr. Pihakis that the Board approve the bills for ratification and approval.

Bills for Ratification:

FOR AUGUST, 2011

General Fund	\$3,301,727.09
Athletic Fund	765.00
Cafeteria Fund	3,642.83

Bills for Approval:

FOR SEPTEMBER, 2011

General Fund	\$806,952.43
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The motion carried unanimously.

Budget Transfer

Mr. Kline made a motion, seconded by Mr. Malwitz that the Board approve the transfer of reserve funds for the new elementary teacher at Cecil Elementary.

On a roll call vote the motion carried unanimously.

SUPERINTENDENT'S REPORT

Resignations

Mr. Pihakis made a motion, seconded by Mr. Kline that the Board accept the following resignations:

1. the resignation of Jonn Mansfield from his position as the director of transportation effective October 14, 2011. Mr. Mansfield has accepted other employment.
2. the resignation of Beatrice Womer from her position as a 3.75 hour cafeteria worker at the High School effective September 2, 2011.
3. the resignation of Kathleen Clutter from her position as the head 8 hour custodian at Hills-Hendersonville Elementary effective October 18, 2011 for the

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purpose of retirement. Mrs. Clutter has worked in the district for 24 years.

4. the resignation of Donald Graziano from his position as a bus driver effective October 15, 2011 for the purpose of retirement. Mr. Graziano would like to remain on the substitute list for activity runs, etc.
5. the resignation of Olga Ellsworth from her position as a para-educator at Wylandville Elementary effective September 16, 2011.
6. the resignation of Gerald Peckich from his position as an assistant middle school girls soccer coach.

The motion carried unanimously.

Appointments

Mr. Pihakis made a motion, seconded by Mr. Kline that the Board approve the following appointments:

1. change the title of Matthew Harding to Director of Support Services, a 260 day non-Act 93 position, at an annual salary of \$100,000 effective September 20, 2011.
2. change the title of Justin Heckman to Technology Coordinator, a 260 day Act 93 position, at an annual salary of \$50,000 effective September 20, 2011.
3. appoint the following as a substitute for a teacher on leave for the 2011-12 school year with salary and benefits per Procedure IV-7:

Alyssa Irvine for elementary art, full year

4. appoint the following as mentors for the 2011-12 school year:

Lynne Douglas	for Tiffany Burns
Tiffany Schmidt	for Kelly Farrell
Lindsay Ulam	for Christa Livorio
Melissa Skerbetz	for Karen McMullen
Kristen McGowan	for Jamie Dunn

5. hire the following custodians at the contracted rate effective September 6, 2011:
 - a. Tracy Semple as a 4 hour custodian at Cecil Elementary School
 - b. Aaron Young as a 4 hour custodian at Canonsburg Middle School
 - c. Lisa Prescott as a 4 hour custodian at the High School.
6. approve the following cafeteria workers:
 - a. change the status of Lisa Kamp from a 2.75 hour cafeteria worker at Borland Manor Elementary to a 3 hour cafeteria worker at the same building effective September 12, 2011

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- b. hire Cindy Kappeler as a 3 hour cafeteria worker at Hills-Hendersonville Elementary effective September 12, 2011
 - c. change the status of Rosemarie Perenic from a 2.25 hour cafeteria worker at Borland Manor Elementary to a 2.75 hour cafeteria worker at South Central Elementary effective September 20, 2011
 - d. change the status of Sally Adamski from a 3.25 hour cafeteria worker at Cecil Elementary to a 3.75 hour cafeteria worker at the High School effective September 20, 2011.
7. hire Julie Schlitter as a special education para-educator at Borland Manor Elementary at the contracted rate, effective October 3, 2011.
8. approve the following extra-curricular personnel at the contracted rate contingent upon receipt and successful review of all required employment documentation:
- | | | |
|------------------|---|---------|
| Justin Coles | Ass't. middle school boys soccer coach | \$1,380 |
| Sechin Ablak | Ass't. middle school boys soccer coach | \$1,380 |
| Natalie Montini | Ass't. swimming coach | \$1,994 |
| Andrew Sabol | Ass't. varsity swimming coach - boys | \$2,493 |
| Joe Grosso | Ass't. varsity football coach
(to replace Marvin Dunklin who did not work) | \$5,122 |
| Lance Vallee | Ass't. varsity football coach | \$5,122 |
| Jeff Ogrodowski | 9 th grade head football coach | \$3,850 |
| Malcolm Meredith | 9 th grade ass't. football coach | \$2,905 |
| Michelle Moeller | Junior varsity golf coach | \$1,917 |
9. appoint John Gielarowski and Joe Vaites as volunteer boys soccer coaches contingent upon receipt of the required clearances and paperwork.
10. approve the Addendum to the Professional and Support Staff Substitute List, dated September, 2011-R.

On a roll call vote, the motion carried unanimously.

Memorandum of Understanding

Mr. Pihakis made a motion, seconded by Mr. Kline that the Board approve the memorandum of understanding to the Confidential Employee Agreement.

On a roll call vote, the motion carried unanimously.

Tax Collection

Mr. Pihakis made a motion, seconded by Mr. Scarmazzi that the Board approve Jordan Tax Service for Cecil Township current and delinquent local services tax and delinquent earned income/net profits tax collections and Don Progar for current and delinquent local services tax and delinquent earned income/net profits tax collections in North Strabane Township effective January 1, 2012 through December 31, 2015.

On a roll call vote, the motion carried unanimously.

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Earned Income and Net Profits Tax (EIT) Resolution

Mr. Kline made a motion, seconded by Mr. Pihakis that the Board approve the Earned Income and Net Profits Tax (EIT) resolution which is effective July 1, 2012.

On a roll call vote, the motion carried unanimously.

PFM Budget Model

Mr. Pihakis made a motion, seconded by Mr. Scarmazzi that the Board approve a three-year commitment with Public Financial Management, Inc. (PFM) for a budget model program.

On a roll call vote, the motion carried unanimously.

Donation

Mr. Pihakis made a motion, seconded by Mr. Kline that the Board accept the donation of 35 pieces of cookware from All-Clad Metalcrafters with a value of \$7,605.40. This gift is earmarked to support the Canon-McMillan football boosters for fundraising efforts.

The motion carried unanimously.

Approval of Clubs

Mr. Kline made a motion, seconded by Mr. Pihakis that the Board approve the list of clubs and activities for the 2011-12 school year.

The motion carried unanimously.

Student Trips

Mr. Pihakis made a motion, seconded by Mr. Scarmazzi that the Board approve the following student trips:

1. The high school Thespian Troupe to attend the PA State Thespian Conference on December 1-3, 2011 at North Penn High School in Lansdale, PA. There will be no cost to the district for the conference, travel or hotels.
2. The high school band and Bella Voice chorus and auxiliary units to participate in both the 2012 Magic Music Days Celebration in Walt Disney World and the Festival Disney Music Competition in Orlando, Florida on March 28-April 1, 2012. There will be no cost to the district for this trip.
3. The AP History trip to Gettysburg on April 12-13, 2012 at no cost to the district. If the Secretary of Homeland Security issues an alert or other public evidence exists of potential terrorist danger, the Superintendent has the authority to cancel trips to preserve the welfare and safety of our students and staff.

The motion carried unanimously.

Contracts

Mr. Kline made a motion, seconded by Mr. Pihakis that the Board approve the contracts with Marshall Elevator Company for Canonsburg Middle School, Cecil Intermediate School, and First Street Elementary effective September 1, 2011 through the elevator bid results in 2013.

On a roll call vote, the motion carried unanimously.

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Fundraisers Mr. Kline made a motion, seconded by Mr. Pihakis that the Board approve the additional fundraisers for the 2011-12 school year.

The motion carried unanimously.

Agreed-Upon Procedure Report

Mr. Pihakis made a motion, seconded by Mr. Scarmazzi that the Board approve an agreed-upon procedures report to be done by Cypher & Cypher.

On a roll call vote, the motion carried unanimously.

Budgetary Reserve Purchases

Mr. Pihakis made a motion, seconded by Mr. Kline that the Board approve the purchase of a combi-steamer for Canonsburg Middle School at a cost of \$25,929 and a dishwasher for Wylandville Elementary and Hills-Hendersonville Elementary at a cost of \$3,125 each. The funds for these purchases will be taken from budgetary reserve.

On a roll call vote, the motion carried unanimously.

Oil and Gas Lease

Mr. Kline made a motion, seconded by Mr. Pihakis that the Board approve the Oil and Gas Lease with Range Resources - Appalachia, LLC subject to the addendum to be prepared by the solicitor.

On a roll call vote, the motion carried unanimously.

Recognition

The Board recognized the following:
Mark Abbondanza, North Strabane Intermediate School principal, has had an article published in the September issue of "The Pennsylvania Administrator." The article is entitled Digital Literacy: Motivating Students with eReaders.

Citizens Speak No citizens addressed the Board.

Adjournment Ms. Bowman-Monaco adjourned the meeting at 7:40 P.M.

Sharon L. Cibbel

Board Secretary