

**CANON-McMILLAN SCHOOL DISTRICT
MINUTES OF THE REGULAR SCHOOL BOARD MEETING
JUNE 20, 2011**

The Canon-McMillan Regular School Board Meeting was called to order at 7:04 P.M. by the President, Ms. Link, at the Canon-McMillan Administration Building, 1 North Jefferson Avenue, Canonsburg, PA.

The meeting opened with the Pledge of Allegiance to the Flag.

Roll Call

Roll call was taken.

Robert Malwitz	P	Darla Bowman-Monaco	P	Joe Zupancic	P
Zeffie Carroll	P	Manuel Pihakis	P	Paul Scarmazzi	P
Debbie Link	P	Laura Grossman	P	Eric Kline	P

In addition to Board Members, the following non-members were present:

Ms. Joni Mansmann, Director of Business and Finance
Mr. Mike Lucas, Solicitor
Ms. Sharon Avbel, Board Secretary

Agenda Approval

Mr. Pihakis made a motion, seconded by Ms. Bowman-Monaco that the Board approve the agenda.

The motion carried unanimously.

Citizens Speak

No citizens addressed the Board on agenda items.

General Items for Consideration

Ms. Bowman-Monaco made a motion, seconded by Mr. Pihakis that the Board approve the following minutes, treasurer's report and wage tax reports:

Committee Meeting of the Board, May 13, 2011
Regular Meeting of the Board, May 16, 2011
Committee Meeting of the Board, May 24, 2011
Special Meeting of the Board, June 2, 2011
Pre-Board Agenda Meeting, June 13, 2011

WAGE TAX REPORT FOR MAY, 2011	Current Collections	Year to Date	Budgeted 2010-11	% of Expected
Canonsburg Borough	\$155,620.22	\$644,400.30	\$360,000	179.0%
North Strabane Township	428,990.84	1,371,425.50	1,440,000	95.2%
Cecil Township	251,305.79	1,304,756.43	1,300,000	100.4%

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The motion carried unanimously.

Bills for Ratification and Approval

Ms. Bowman-Monaco made a motion, seconded by Mr. Pihakis that the Board approve the bills for ratification and approval.

Bills for Ratification:

FOR MAY, 2011

General Fund	\$3,944,314.50
Athletic Fund	3,940.00
Cafeteria Fund	65,129.17

Bills for Approval:

FOR JUNE, 2011

General Fund	\$616,108.19
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The motion carried unanimously.

Budget Transfers

Mr. Kline made a motion, seconded by Mr. Scarmazzi that the Board approve the following budget transfers:

FOR MAY/JUNE, 2011

Budget Transfers Requiring Board Approval <u>Prior</u> to Transfer	\$14,727.
Budget Transfers Requiring Board Ratification <u>Subsequent</u> to Transfer	\$284,126.

The motion carried unanimously.

SUPERINTENDENT'S REPORT

Resignations

Mr. Pihakis made a motion, seconded by Ms. Bowman-Monaco that the Board accept the following resignations:

1. accept the resignation of John Moss from his position as a driver effective July 1, 2011 for the purpose of retirement.
2. accept the resignation of Melissa Chiera from her position as a paraeducator at Canonsburg Middle School and the retirement of Judy Scott from her position as a paraeducator at Cecil Intermediate School both effective June 30, 2011.
3. accept the resignation of Dennis Karner from his position as an 8 hour custodian at the High School effective June 6, 2011 for the purpose of retirement.
4. accept the resignation of Dawn Ellis from her position as a 2.75 hour cafeteria worker at South Central Elementary effective at the end of the 2010-11 school year.

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5. accept the following extra-curricular resignations:

Brian Smith	Assistant varsity football coach
Brian Barnhart	Assistant varsity football coach
Joanna Conti	High School Art Club co-sponsor
Kara Stauffer	High School Art Club co-sponsor

The motion carried unanimously.

Department Chairs Ms. Bowman-Monaco made a motion, seconded by Mr. Malwitz that due to budgetary restrictions the Board curtail the following department chair positions:

Gabriele Hoolahan	Co-special education
Sherree Mohler	Co-special education
Colleen Yarbrough	Foreign language
Rick Bell	Social Studies
Cheri McIlvaine	Music
Kathleen Rheam	Co-business
Kara Stauffer	Art
Steve Andronas	Guidance

On a roll call vote, the motion carried with all present voting aye with the exception of Ms. Carroll who voted nay.

Appointments Ms. Bowman-Monaco made a motion, seconded by Mr. Scarmazzi that the Board approve the following appointments:

1. approve the following:
BE IT RESOLVED, the Board, pursuant to 24 P.S. § 10-1079, hereby appoints Michael Daniels as substitute superintendent while the District Superintendent is absent on leave. During the superintendent's absence, Mr. Daniels is directed to review and, if appropriate, execute all necessary documentation requiring the superintendent's signature as required by the Pennsylvania Department of Education.
2. hire Bill Hampson as a 5 hour driver effective May 23, 2011 at the contracted rate.
3. change the status of the following custodians effective May 31, 2011:
 - a. change Heather Krockner from a 4 hour custodian at the Support Facility to an 8 hour custodian at the central office/stadium/McDowell Lane facility and high school.
 - b. change Marla Spiker from a 4 hour custodian at the high school to a temporary 8 hour custodian at the same school.
4. approve the following extra-curricular positions at the contracted rate:

James Kochanski	JV Coach Girls Tennis
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Lee Caffrey

Head Varsity Swimming coach

5. approve the Addendum to the Professional and Support Staff Substitute List, dated June 2011.

On a roll call vote, the motion carried unanimously.

Stipulated Adjudications

Mr. Kline made a motion, seconded by Ms. Bowman-Monaco that the Board approve the discipline recommendation for Student D and Student E on the basis of Stipulated Adjudications.

On a roll call vote, the motion carried unanimously.

Appeal Decision

Ms. Bowman-Monaco made a motion, seconded by Mr. Kline that the Board approve the following:

Pursuant to the terms and conditions of the Act 93 Plan and the completion of its stated Review Process, the Board hereby directs that the compensation for David Helinski be increased to \$105,534 effective June 15, 2011 and ratifies the decision of the Board made on May 24, 2011.

On a roll call vote, the motion carried with all present voting aye with the exception of Mr. Zupancic, Mr. Malwitz and Ms. Link voting nay.

Contract Addendums

Ms. Bowman-Monaco made a motion, seconded by Mr. Kline that the Board approve the following:

1. approve the addendum to the Service Employees' International Union AFL-CIO, Local 32BJ contract.
2. approve the memorandum of understanding with Canon-McMillan Education Association.

On a roll call vote, the motion carried unanimously.

2011-2012 Budget

Mr. Malwitz made a motion, seconded by Mr. Pihakis that the Board adopt the following resolution:

RESOLUTION 2011-2012 BUDGET

NOW, THEREFORE, BE IT RESOLVED... whereas, in accordance with the provisions of Section 687 of the Public School Code of 1949, as amended, the Board of School Directors of Canon-McMillan School District, at a meeting of February 14, 2011, submitted a proposed budget for the fiscal year, beginning July 1, 2011 and ...

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WHEREAS... also in accordance with the provisions of Section 687, public notice has been given more than ten (10) days prior to this meeting, and this is the date set for the adoption of said budget, which has been available for public inspection for more than twenty (20) days prior to this meeting...

NOW, THEREFORE, BE IT RESOLVED... that the budget, including salaries, of the Canon-McMillan School District is hereby adopted, as revised, as the annual budget for the school district of Canon-McMillan for the fiscal year beginning July 1, 2011... and said budget is in the amount of \$59,893,954 which is a 0 mil increase.

Mr. Zupancic made a motion, seconded by Mr. Malwitz to amend the budget to include the high school assistant principal position. Mr. Zupancic stated that the building is down two people due to the loss of the full time dean. Mr. Kline suggested moving another administrator to that building. The possibility of adding another teacher or ½ teacher, ½ dean instead of an assistant principal was discussed. Ms. Mansmann said that if a position is added back into the budget, the funds would come from the budgetary reserve. Ms. Grossman stated that the leadership position is important to the students. Ms. Carroll stated that an additional teacher would keep the class sizes down. Mr. Pihakis stated that if anything gets added back into the budget, it should be the mid-day kindergarten transportation runs.

On a roll call vote, the amendment carried with all present voting aye with the exception of Mr. Kline, Mr. Scarmazzi, and Mr. Pihakis voting nay.

On a roll call vote, the motion on the budget carried with Ms. Bowman-Monaco, Mr. Zupancic, Mr. Malwitz, Ms. Grossman, and Ms. Link voting aye and Ms. Carroll, Mr. Kline, Mr. Scarmazzi, and Mr. Pihakis voting nay.

Taxes

Mr. Zupancic made a motion, seconded by Ms. Bowman-Monaco that the Board adopt the following resolution:

WHEREAS ... a portion of the necessary revenue to operate schools is provided by a school tax on real estate;

NOW, THEREFORE, BE IT RESOLVED ... that a real estate tax is levied and assessed at the rate of 105.41 mills, or \$10.54 on each \$100 of assessed valuation of taxable property. Of said millage, 25 mills are levied for general purposes and 80.41 mills are levied pursuant to the authority vested in the school district by Section 672 of the Public School Code of 1949, as amended, to pay, in part minimum salaries and increments of the teaching and supervisory staff and to pay interest and principal on indebtedness incurred pursuant to the "Local Government Unit Debt Act," as amended; and

FURTHER, BE IT RESOLVED ... that a 2% discount be granted on taxes paid on or before September 30, 2011; and

FURTHER, RESOLVED... that taxes paid between October 1, 2011 and November 30, 2011 shall be paid at face, and

FURTHER, RESOLVED... that taxes paid on and after December 1, 2011 for the fiscal year beginning July 1, 2011 shall be subject to a penalty of 10% of the face amount thereof.

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WHEREAS... a portion of the necessary revenue to operate schools is provided by an interim real estate tax;

NOW, THEREFORE, BE IT RESOLVED... that an interim real estate tax is levied on any building or major improvement to real property not included in the tax duplicate of the School District as of July 1, 2011, pursuant to the authority vested in the School District by Section 6-677.1 of the Public School Code of 1949, as amended; and

FURTHER, BE IT RESOLVED... that a 2% discount be granted on taxes paid on or before 60 days of the date of the tax notice, and;

FURTHER, RESOLVED... that taxes paid within the 60 days following the above period after the interim tax billing shall be paid at face, and;

FURTHER, RESOLVED... that taxes paid after the 60 day face period of the interim tax billing shall be subject to a penalty of 10% of the face amount thereof.

WHEREAS... a portion of the necessary revenue to operate the schools is provided by a tax on earned income;

NOW, THEREFORE, BE IT RESOLVED... that the existing Earned Income Tax is hereby levied and assessed at the rate of 0.5 % of earned income.

WHEREAS... a portion of the necessary revenue to operate the schools is provided by a tax on the transfer of real estate;

NOW, THEREFORE, BE IT RESOLVED... that the existing Real Estate Transfer Tax is hereby levied and assessed at the rate of 1% of the sale price of the real estate.

WHEREAS... a portion of the necessary revenue to operate the schools is provided by an Occupational Privilege Tax;

NOW, THEREFORE, BE IT RESOLVED... that the existing Occupational Privilege Tax is hereby levied and assessed at the rate of \$5.00 per person.

On a roll call vote, the motion carried unanimously.

Authorization of Director of Business and Finance

Mr. Zupancic made a motion, seconded by Ms. Bowman-Monaco that the Board authorize the Director of Business and Finance to a) approve the payment of bills, and b) accept all lowest responsible bids during the summer. Mr. Malwitz, treasurer, will be the Board's representative to review the bills and bids with the Director of Business and Finance. Also, the Board should authorize the Director of Business and Finance to make the necessary budget transfers to assist in the closing of the 2010-2011 accounting records.

On a roll call vote, the motion carried unanimously.

Medical and Dentist Services

Mr. Zupancic made a motion, seconded by Mr. Malwitz that the Board approve Dr. DeRienzo as the school physician for the 2011-12 school year at the current rate of \$6.00 per student and Dr. Sulkowski as the school dentist for the 2011-12 school

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year at the current rate of \$1.50 per exam.

On a roll call vote, the motion carried unanimously.

Homestead and Farmstead Exclusion Resolution

Mr. Zupancic made a motion, seconded by Mr. Malwitz that the Board adopt the 2011 Homestead and Farmstead Exclusion Resolution.

On a roll call vote, the motion carried unanimously.

Mini-Grants

Mr. Zupancic made a motion, seconded by Mr. Kline that the Board award the following mini-grants to the teachers in the amount of \$800 each:

Mollie Huffman & Ashley Surich	Wylandville Elementary	Authors Around Us
Chelsea Geist	High School	Exploring Nature in our Backyard
Elaine Andronas & Michelle Heiser	North Strabane Intermediate	Hooked on Nooks
Ashley Knizner	Cecil Elementary	Curtain Call
Paula Martin	South Central Elementary	You Read to Me, Then I Will Read to You!
Susan Lavalee	Cecil Intermediate	Grasping Knowledge

On a roll call vote, the motion carried unanimously.

Fundraisers

Mr. Zupancic made a motion, seconded by Ms. Bowman-Monaco that the Board approve the fundraisers for the 2011-12 school year.

The motion carried unanimously.

Contracts

Mr. Pihakis made a motion, seconded by Mr. Kline that the Board approve the following contracts:

1. Approve the agreement with Marilyn Posner, public relations coordinator, for the 2011-12 year.
2. Approve iN Canon Mac Community Magazine for community publications for the 2011-12 school year.
3. Approve the independent contractor agreement with Janet Bucey for the 2011-12 school year for occupational therapy services.

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4. Approve the agreement with Canonsburg General Hospital for providing a number of nursing assistants for the 2011-12 school year.
5. Approve the agreement with West Penn Allegheny Health System, Inc. t/d/b/a Allegheny General Hospital to provide Sports Medicine Services for student athletes from July 1, 2011 through June 30, 2016.

On a roll call vote, the motion carried unanimously.

Bids

Mr. Zupancic made a motion, seconded by Ms. Bowman-Monaco that the Board approve the following bids for the 2011-12 school year:

1.	Tires	
2.	Busses	
3.	Custodial	
4.	I.U.:	
	Kurtz	\$40,446.65
	Pyramid School	3,611.28
	School Specialty	8,766.47
	Cascade	22,098.75
	National Art	7,764.57
	Hampton	1,154.52
	Contract Paper	3,915.99
	Scott Electric	65.28
	Mark IV	416.77
	Standard Stationary	2,619.00
	S&S Worldwide	509.56
	Blick Art	548.53
	AGF	74.22
	Tree House	<u>898.00</u>
	TOTAL	\$92,889.59
5.	Athletic:	
	Boathouse	\$ 1,692.00
	Century Sports Inc.	47,516.24
	Gamma Sports	49.00
	Medco Sports Medicine	5,193.49
	Riddell/All American	220.00
	The Golf Club of Washington	<u>1,968.00</u>
	TOTAL	\$56,638.73

On a roll call vote, the motion carried unanimously.

Equipment Disposal

Ms. Bowman-Monaco made a motion, seconded by Mr. Zupancic that the Board approve of the disposal of computer equipment through IT Assets, Inc.

The motion carried unanimously.

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Textbooks

Mr. Zupancic made a motion, seconded by Ms. Bowman-Monaco that the Board accept the superintendent's recommendation to approve the following textbooks for the 2011-12 school year:

1. "Literature Common Core Edition", Holt McDougal, 2012, for 8th grade English
2. "Literature Common Core Edition", Holt McDougal, 2012, for 7th grade language arts
3. "Elements of Language, First Course", Holt McDougal, 2009, for 7th grade English

On a roll call vote, the motion carried unanimously.

Recognition

The Board recognized the following:

Canonsburg Middle School Language Arts teachers Julie Gaetano and Melissa Dalbon co-wrote the article, [Academic Social Networking Brings Web 2.0 Technologies to the Middle Grades](#) which appeared in the May issue of Middle School Journal.

Joni Mansmann, director of business and finance, has been granted a Certificate of Enhanced Qualifications in Financial Operations, Information Technology and School & Community Relations from the Pennsylvania Association of School Business Officials.

On May 25th, Michael Maffei of Canonsburg Middle School was granted \$3000 from the Ernest Q. Johnson for Charity Trust for the purpose of purchasing parametric design software for use in the 7th grade Engineering Technology course. Students will be able to design in a 3D virtual space and perform material analysis on truss structures prior to building a model for destructive testing. Additionally, through further software upgrades, students in the 8th grade Automation Technology course will utilize the skills they have acquired in the Engineering class to create tool paths for the CNC (Computer Numeric Control) projects.

Eric Forrester was named a Scholar Athlete Award Winner by the PA Sports Hall of Fame - Washington Greene Chapter.

Borland Manor first grade students and their teachers, Debbie Murdock, Laura Clink, Christa Schutt and Lori Peterson, were recognized by PBS as the school with the most submitted entries for the PBS KIDS Go! Writers Contest. Over 60 student stories were submitted from Borland Manor's first grade classes. The school will receive an educational resource pack from the WQED Education Department.

The following students from Cecil Intermediate School have achieved the Presidential Award for Academic Excellence: Andrew Balog, Erin Banda, Louis Basile, Alyssa Betarie, Rachel Bowman, Ryan Burke, Grace Dahl, Gina DellaSalla, Nicholas Drake, Kate Erstfeld, Jerry Farrar, Julia Felton, Kripa George, Brenden Hrabcsak, Austin Jones, Rachel Jones, Alexander Karol, Jamie Kelley, Collin Kelly, Cassidy King, Riley McNutt, Madison Mollico, Nicholas Myers, Matthew Nickles, Haley Nimpfer, Jonathan Norris, Elizabeth Passante, Hunter Roach, Heather Robison, Andrew

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Rockovich, Jessica Rodgers, Allie Schmidt, Morgan Schnelbach, Cameron Somma, Reid Toth, Clare Trainor, Cheyenne Trest, and William Webster. These Cecil Intermediate students have achieved the Presidential Award for Academic Achievement: Halie Abt, Lauren Belfiore, Harley Bellan, Kelsey Benedict, Hannah Bill, Sabrina Bryan, Ashley Buggey, Lois Cass, Justin Celento, Bailey Chaplik, Jack Clendaniel, Gino Colavecchia, Rachel Cottrill, Brittney Crawford, Noah Cutts, Brandon Dadum, Rory Dami, Travis DeFrancesco, George Demnyan, Jacqueline Dower, Connor Gillis, Charles Goldstein, Michael Graziani, Moriah Grossman, Brandon Homrock, Matthew Houseman, Jordan Hritz, Marisa Keller, Alexa Kildare, Keeghan Klein, Madison Kopach, Michael Kosky, Douglas Kotar, Anthony Kowal, Ashley Kushner, Bryan Laberde, Alonzo Lemus, Nathan Lewis, Robert Licht, Abby Loutzenhiser, Isabella Lucchino, Madison Manz, Glenn McGee, Jessica Miles, Sabrina Mitchell, Aaron Nguyen, Matthew Oblock, Ashley Oddi, Leah Pawlos, Taylor Prezel, Maxwell Riley, Amanda Romano, Marissa Rusler, Brady Ruth, Carter Seroka, Raven Sherbine, Hunter Spalvieri, Ryleigh Steadman, James Stienstraw, Kira Strain, Olivia Tavoletti, Kaylee Thomas, Catriona Watson, Brittany Weyant, Danielle Williams, Madison Williams, Katherine Wozny, Nicole Wozny, Jonas Wudkwyck, and Logan Young.

The following students from North Strabane Intermediate School have achieved the Presidential Award for Academic Excellence: Katrina Bauer, Kaylee Bennett, Abigail Blanock, Meghan Calvert, Kiara Campbell, MacKenzie Ceyba, Joshua Clopp, Shane Corwin, Natalie Cummings, Jacob Davey, Keegan Decker, Jonah DeCortie, Sabrina Erdmann, Mirium Funk, Gretchen Gasmire, Capri Gelorme, Morgan Grudi, Marissa Hanak, Connor Hayman, Kierra King, Rylee Kirsch, Daniel Kitchen, Calli Laskowski, Taylor Mals, Alexa McNeil, Tyler Meier, Joanna Mitsos, Zachary Myers, Dylan O'Neill, Anthony Popovski, Madison Powers, Matthew Pukansky, Alena Quinque, Molly Richmond, Tyler Rothka, Kayla Ruslavage, Zachary Russo, Isabel Schiedenhelm, Rebecca Scott, Nicholas Self, Mikaylah Snedeker, Nathaniel Taylor, Rachael Trossman, Megan Truver, Bryce Trygar, Devin Underwood, Austin Vermilya, Megan Virgin, Mariah Williams, Sarynnah Wrubleski, Alexander Yarkosky, and James Zukowski. These North Strabane Intermediate students have achieved the Presidential Award for Academic Achievement: Clay Barnes, Clay Bauer, Sarah Becker, Chyna Billingsley, Jeffrey Bowers, Mitchell Burkhardt, Adam Carosone, Cameron Cashdollar, Julia Ciotti, Marissa Civitate, Dylan Coyle, Katherine Crider, Madison Davis, Michael DeAngelo, Victoria Dolanch, Lexey Finney, Regan Fisher, Nicholas Frediani, Matthew Gielarowski, Jordan Heise, Sharon Hernandez, Mallory Jones, Samantha Kingston, Mackeyan Martin, Alondra Martinez, Mariah Matthews, Shannon McCall, Cory McGinnis, Rylie McGrady, Carson Miller, Rebecca Moore, Derek Morosko, Ryan Niedermeyer, Matthew O'Connor, Carlee Papi, Aaron Potochar, Hannah Prine, Jacob Schoeler, Nathaniel Setar, Michaela Skiles, Samantha Stanley, Nicholas Tarr, Rodney Thomas, Ciara Wagner, Abby Willmann, Calum Wilson, and Jena Wybranowski.

Citizens Speak

The following citizens addressed the Board:

Bonnie Burchesky	231 Thornwood Drive, Canonsburg	Band
Fred Lombardo	Canonsburg	Thanks to all

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Donna Click
Brady Pivac

49 Ridgewood Drive, McDonald
3 Moore Lane, Cecil

Ass't HS principal
Hire teacher/dean

Adjournment

Ms. Link announced that an executive session had been held prior to the meeting for personnel. Ms. Link adjourned the meeting at 8:01 P.M.

Sharon L. Abel

Board Secretary